

CONFIRMED MINUTES

BOARD MEETING - WED 24TH JUNE



At the **Board Meeting** on **12 Aug 2026** these minutes were **confirmed as presented**.

Name:	Maungaraki School Board of Trustees
Date:	Wednesday, 24 June 2026
Time:	6:00 pm to 6:42 pm (NZST)
Location:	School staffroom, Maungaraki School, 137 Dowse Drive, Maungaraki
Board Members:	Cole Komarkowski, David Lankshear, Kim Webby, Lisa Grant, Lizzie Briscoe, Shane Robinson
Attendees:	Nicky Harrison
Apologies:	Aaron Moore (Chair), Matthew Butler, Darian Schulz, Brigitte Ferguson

1. Regular items

1.1 Prayer and Karakia

1.2 Present and Apologies

1.3 Interests Register

1.4 Confirm Minutes

Board Meeting - Wed 20th May 20 May 2026, the minutes were confirmed as presented.



Approved

Approved

Decision Date: 24 Jun 2026
Mover: David Lankshear
Second: Cole Komarkowski
Outcome: Approved

1.5 Principal's Report

Reporting - The staff are busy working hard on written reports, and continuing to look at what the new standards mean in subject areas, as well as tools for measuring where students sit.

Maungaraki Hall - Lizzie and Shane have reviewed the lease document sent by the Hutt City Council. There were a number of changes we requested be made. Many of these came about due to the document being a stock standard one, and our situation being very unique. Shane and Lizzie met with the council and shared the changes. The council is now reviewing these and will

send us the revised lease ASAP. A huge thanks to Lizzie for her work around this. We are looking at taking over the hall on 1st July.

Education Review Office (ERO) - Shane has contacted ERO to request their visit be between Week 2 and Week 4 of Term 4. He is still waiting for a reply from them.

Swimming - There has been a huge effort from staff to ensure things have run smoothly. A big thank you to the staff who have taken lessons.

Policy Update - The Policy Team met on Friday, 19th June. They reviewed the following policies: Alcohol, Drugs and Other Harmful Substances, Sun Protection, Digital Technology and Online Safety, and Education Outside the Classroom. They have decided to conduct a more widespread review of the Alcohol, Drugs and Other Harmful Substances policy. There were a few items they would like some clarification on. They will report back to the Board early in Term 3 with their recommendations.

Term 4 Roll Growth Classroom - We will be opening up a New Entrant roll growth classroom at the start of Term 3. Brydie Woolfe will be the teacher in this new classroom.

Support Staff - Shane would like to acknowledge the Support Staff at our school. They do an incredible job in a range of ways to help the school run smoothly. Everyone is in it for the right reason!

Professional Development 2026 - Areas of focus for 2026 are Te Ao Māori, Literacy Development - New Curriculum, and Numeracy Development - New Curriculum.



Approved

Approved

Decision Date:	24 Jun 2026
Mover:	Lisa Grant
Seconder:	Lizzie Briscoe
Outcome:	Approved

1.6 Finance Report



Approved

Approved

Decision Date:	24 Jun 2026
Mover:	David Lankshear
Seconder:	Lizzie Briscoe
Outcome:	Approved

Shane and Nicky met with Mubina Merchant from Education Services to complete a six monthly analysis of our schools financial position.

The school has had a steadily growing available fund for the last 10 years.

It costs around 50% more than our operations grant to run the school effectively. Home and School fundraising, grants received, and the community support through donations are crucial for running our school and a credit to the amazing community and team here at Maungaraki.

Our spending is in the correct proportions, with a healthy amount used in the area of learning.

Education Services puts the schools available funds at \$483,000 at the end of April and are very happy with the state of our accounts at this time.

1.7 Property Update



Approved

Approved

Decision Date: 24 Jun 2026
Mover: Cole Komarkowski
Second: Lisa Grant
Outcome: Approved

Bell, Security and Fire Alarms - The security and bell system continue to be an issue. Shane and Darian met with our Property Advisor from the Ministry and the Property Manager to come up with a plan fix the issue. Our Property Manager is going to work with Wormald for an interim fix before we look for a long term solution.

Classroom Interior Fit Out - The classrooms are looking fantastic! This project has significantly improved the quality of these learning environments.

Sun Shade - A big thank you to Lizzie and Tim for pushing to get the post back in the ground. We have had a sleeve manufactured and welded in place.

Council Field - The leveling has worked well on the front part of the field although we have had some grass seed that did not germinate. We have added more seeds. It has been very mild, so we are hoping this will sprout.

Matting - Tim has been updating the matting in the playground.

Waharoa (Traditional Maori Entrance) - James (an ex-parent) has been commissioned through the school and the Hutt City Council to create a Waharoa (Traditional Maori entrance) for the school and community. This will sit outside the front of the school.

2. Strategic Discussion/Decision

2.1 Maungaraki School Zone Discussion

Normandale is requesting that our shared zone area be changed to only a Normandale Zone. At present Maungaraki School and Normandale have a section of the hill that is zoned for both schools. Houses inside this zone are able to select which school they go to, Normandale or Maungaraki.

As a Board, we discussed the request to change our shared zone area to a Normandale only zone in depth and decided we oppose the proposed changes.

3. External Updates

3.1 Home & School Update

Upcoming Events:

- Pizza Lunch on the last day of term (3 July)

Term 3 Events:

- Disco
- Calendar Art
- Adults Event (yet to be decided)

3.2 MCA Update

No update as Aaron was not in attendance.

4. Public Excluded / In Committee

5. Close Meeting

5.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Approved decisions made between meetings



Solar Upgrade - Board Approval

I would like to propose that the Board approve an application to the Hutt City Council for the Low Carbon Acceleration Fund. If successful in this application it would mean that the Board would need to contribute half of the costs toward the upgrade - an estimated \$25,000 - \$28,000. Attached is the DRAFT application, which Kim has put a huge amount of work into, we are still finalising this. Also attached is one of the quotes received. If you have any questions please reach out.

7 Supported: Cole Komarkowski , David Lankshear , Kim Webby , Lisa Grant , Lizzie Briscoe , Matthew Butler , Shane Robinson

0 Opposed:

0 Abstained:

Decision Date: 26 May 2026

Outcome: Approved

Signature: _____

Date: _____