

CONFIRMED MINUTES

BOARD MEETING



At the **Board Meeting - Wed 20th May** on **20 May 2026** these minutes were **confirmed as presented**.

Name:	Maungaraki School Board of Trustees
Date:	Wednesday, 1 April 2026
Time:	6:00 pm to 7:24 pm (NZDT)
Location:	School staffroom, Maungaraki School, 137 Dowse Drive, Maungaraki
Board Members:	Aaron Moore (Chair), Cole Komarkowski, David Lankshear, Kim Webby, Lisa Grant, Lizzie Briscoe, Matthew Butler
Attendees:	Nicky Harrison, Darian Schulz, Brigitte Ferguson
Apologies:	Shane Robinson

1. Regular items

1.1 Prayer and Karakia

1.2 Present and Apologies

1.3 Interests Register

1.4 Confirm Minutes

BOT Meeting 10 Dec 2025, the minutes were confirmed as presented.

BOT Meeting March 4 Mar 2026, the minutes were confirmed as presented.



Approved

Approved

Decision Date: 1 Apr 2026

Mover: Matthew Butler

Seconder: David Lankshear

Outcome: Approved

1.5 Principal's Report

Education Review Office (ERO) - ERO will be in school during Week 3 of Term 2. We feel like we are in a good place for their visit.

Collective Agreements - The government has offered teaching staff not in the NZEI the ability to sign a collective agreement which includes a pay increase this year and next year. The staff have been informed of this offer. We have the collective agreements ready for signing should staff request them.

Property (Upgrade Fences) - As a response to one of our student's needs, the Ministry is looking at increasing the effectiveness of the fencing around the school. This may include more fences, higher fencing and more difficult entry points. They have also mentioned that other schools with students who present a flight risk have two layers of fencing. The Ministry has put a safety plan draft to the school, which includes looking at these measures alongside other elements.

Incidents - Due to the large amount of collisions caused by running, we are proposing to introduce Slow Zones in the school, these are high risk injury zones. Slow Zones will be painted on corners. Staff on duty will closely monitor and reward children walking in Slow Zones.



Approved

Approved

Decision Date: 1 Apr 2026
Mover: Matthew Butler
Seconders: Lisa Grant
Outcome: Approved

1.6 Property Update



Approved

Approved

Decision Date: 1 Apr 2026
Mover: David Lankshear
Seconders: Matthew Butler
Outcome: Approved

Fire Alarms - Wormald are working on getting to the bottom of the fire detection issues within the admin block. They are trying to isolate which sensors are faulty or causing the issue. There is a high level of frustration with this process. We are hoping that this work will wrap up shortly. While this work is happening it doesn't make sense to change contractors but we will look at this once we believe that the fire detection errors have been sorted.

Football Goals - Thank you Home and School for approving the purchase of football goals. These have arrived and Tim has put them together. We have purchased high quality goals that have the ability to move but are also weighted to avoid health and safety issues. The kids are loving them!

Building Construction and Interior Fit-Out - The roofing project has gone to plan. There was a mix up with the colour choice and the roof was painted the wrong colour. The school has been compensated for this. We are upgrading the wall linings and adding cabinets into the new classrooms. Classes will be moving back into their classes on the first day of Term 2.

Peryers Warranty work - The extreme weather has seen water being forced into the new building. It is being pushed up through the weep holes in strong southerly conditions. The benches are continuing to split. We may need to come up with our own plan to stop this happening as the work that Peryers completed has not worked. We have a sink hole in the asphalt close to the entry of the library. We have had the plumbers and drain layers working out what is happening. Peryers will monitor this and will let us know if further action needs to be taken to stop this happening.

Drainage - To resolve issues with water pooling near the school playground we finished digging a trench and laying pipes to re-direct the flow of water. We haven't had significant rain, however this seems to have sorted our pooling issues. We will monitor the site and see if other issues arise that might need further attention.

1.7 Finance Report



Approved

Approved

Decision Date: 1 Apr 2026
Mover: Lizzie Briscoe
Seconder: Lisa Grant
Outcome: Approved

Finances - We are in a very healthy position for a school our size.

School Audit 2025 - All information required for the 2025 school audit has been submitted. We are currently working with the audit team on any queries that they have.

2. Strategic Discussion/Decision

2.1 Strategic Aim Report - Term 1 2026



Approved

Approved

Decision Date: 1 Apr 2026
Mover: David Lankshear
Seconder: Kim Webby
Outcome: Approved

2.2 Attendance Management Plan 2026



Approved

Approved

Decision Date: 1 Apr 2026
Mover: David Lankshear
Seconder: Kim Webby
Outcome: Approved

3. External Updates

3.1 Home & School Update

Term 1 -

The Easter Raffle was a success! Today's Pizza Lunch went well. Friday is the last day for juicie sales until Term 4.

Term 2 -

Staff have begun signing up to help at our upcoming Movie Night and Disco. We will be selling Whitakers chocolates which is new to the current Home and School members. Nicky will support as she has been involved with chocolate sales at her previous school.

3.2 MCA Update

The MCA will continue managing the Hall until ERO have been and we are ready to take over.

4. Close Meeting

4.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Thank you for your work team.

Signature:_____

Date:_____