

MINUTES (in Review)

BOARD MEETING - 16TH SEPTEMBER



Name:	Maungaraki School Board of Trustees
Date:	Wednesday, 16 September 2026
Time:	6:00 pm to 7:30 pm (NZST)
Location:	School staffroom, Maungaraki School, 137 Dowse Drive, Maungaraki
Board Members:	Aaron Moore (Chair), Cole Komarkowski, Kim Webby, Lisa Grant, Lizzie Briscoe, Matthew Butler, Shane Robinson
Attendees:	Brigitte Ferguson, Darian Schulz
Apologies:	Nicky Harrison, David Lankshear

1. Regular items

1.1 Prayer and Karakia

1.2 Present and Apologies

Absent

- David

Present

- Shane
- Lizzie
- Ben Y
- Kim
- Aaron
- Matt
- Lisa
- Cole

1.3 Interests Register

Not yet confirmed but Matt may become group leader at the scouts.

1.4 Confirm Minutes

Board Meeting 12 Aug 2026, the minutes were confirmed as presented.



Confirmed as correct

Confirmed as correct

Decision Date: 16 Sept 2026
Mover: Cole Komarkowski
Seconded: Matthew Butler

1.5 Principal's Report

Shane

We have had lots of cool things happening.

- Wearable arts
- Waihanga.
- Epro8
- A huge focus on curriculum. Teachers are working hard on getting their programmes

Shane has asked whether we should be offering the staff. Golden Ticket Day for staff. The board were happy to back this idea.

Strategic Aims.

We are doing a great job of this. We are currently meeting the expectations that have been set out by the ministry. No Questions asked. Lizzie said they will

The school policy team met and approved the policies.

The hall is up and running through the school. Chloe has been employed to create events and make the spaces around the school usable for community events and members.

Ballot Closes Monday.

We have had a little interest. We have fewer students in Year 4/5 and 1/2. Other years are all good. We will do a final push. We are likely to get 15 students from Years 0-6. Staffing is less than what we got this year. Shane proposed to ballot each term.

Our staff units will be shrinking next year. We will need to juggle staff.

4 Classes in Ponga

4 Classes in Koru? or 3 Classes. Which would be either 23 or 30. This will end up costing the school. Shane thinks that 4 classes is better, even though it will cost us.

3 Classes in Tipu

1/2 Classes around 18

Board has agreed to have an extra teacher in Koru.

Incidents and Accidents.

Ball Safety

We talked about running.

It has been a tough term with the field closed.



Approved

Moved

Decision Date: 16 Sept 2026

Mover: Lizzie Briscoe
Seconded: Matthew Butler

We need to get term dates out.

Social Media issues for some of our kids. We need to run a parent meeting. Shane would like to talk to parents about what we are noticing.



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Due Date: 23 Sept 2026
Owner: Shane Robinson



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Due Date: 23 Sept 2026
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Heather

Shane to reach out to Heather to see if she can do another day.

Due Date: 23 Sept 2026
Owner: Shane Robinson

1.6 Finance Report

Finance

We are doing well. We have some items that are up and some that are down.

Teacher aides over; teachers are under, this should balance.

Rates and Water - this is looking higher.

The financials are a little out of date; we have just received the latest report.

Term deposits? Have we got the right amount? The short answer is we put in what we can.



Approval

Moved

Decision Date: 16 Sept 2026
Mover: Matthew Butler
Seconded: Lizzie Briscoe

1.7 Property Update

Project with bells, alarms - Waiting to hear back.

10Ypp

Porch project is imminent. We are looking at how we can decamp classrooms during this time.

We are also keen to upgrade classes through the Koru Syndicate and

Solar Project.

This will be happening in the holidays.



Approved.

Moved.

Decision Date: 16 Sept 2026
Mover: Matthew Butler
Seconder: Lisa Grant

2. Strategic Discussion/Decision

2.1 Camp Proposal - Ponga 2026

Great to have it so well documented.

Aaron would like a little more time to go through the Proposal to give it the time that it deserves. It is a significant document.



Aaron to look into this further.

To be looked at.

Decision Date: 16 Sept 2026

2.2 Community Survey Discussion

We would love to get survey questions out to people.

Questions are fine.

- Can we have a blurb about what the values, mission and vision are and/or mean?
- Can we possibly send it to the wider community? We could look at filtering this.
- What other things does the wider community think we could be doing better?



To redraft the consultation.

To redraft the consultation with amendments and share with the Board.

Due Date: 23 Sept 2026
Owner: Shane Robinson

2.3 Achievement Data Review - PATs Term 3

The Ministry has approved the use of PATs to report twice a year.

We have seen amazing progress across the school from Years 3-8

Some questions about progress. This has been really difficult to track. We will be working with Julie Roberts to see what we can pull from this. We will be able to compare term 3 to term 3

Māori and Pacific data are also extremely high and commensurate.

Shane - Yes, this is one test, but it does show that the school is doing well.

2.4 Strategic Aim Review - Waihanga Report

Ben is in to share Waihanga Report.

Shane introduced Ben, we are grateful for what Ben does.

Ben - Tabled the report as read. He shared some of the projects that the teams had created. These showcased the reasons for purchasing items like the laser cutters and 3D printers.

We had great survey results showing that the students valued the programme that is run.

Questions time.

2 years after the process had begun. What do you need to sustain the programme?

- Personel
- We have created a 2-year plan that will, in its nature, lead to sustainability.
- We have invested heavily in the programme with resources.

Are you getting enough support?

- We have a passionate team.
- We lean on the expertise of different individuals with each unit that we look at.

Is there anything else that we need?

- Resourcing the team. We have a lot of people do one day here or there. It would be good to firm this up so that we might have fewer people with greater responsibility.
- We currently do ask a lot of our staff.

How do you keep things current?

- We are reflecting on what works for the kids.
- Students' feedback drives a focus here.
- We are always looking to make things engaging.

Are you confident this will meet the new curriculums?

- Looking at the new curriculum, our programme aligns extremely well.

The board voiced concerns around the amount of work that has to go into making these things happen. They really like the way that the community can come in to enjoy the evenings that come from projects. Having a dedicated Year 7/8 programme onsite makes a huge impact.

Ben mentioned that we run extension groups for Year 7/8 - Giving back projects. Document cameras, Games, Space challenge, Heart Cafe, bush school furniture. Selecting students for these projects is done with the support of Ponga and the Waihanga team.

Finished with being grateful for the investment from the board.

3. External Updates

3.1 Home & School Update

6th of November - Horsey night. Looking for sponsorship. It would be great to have representation from the board there.

Pizza lunch next Friday.

Calendar Art.

3.2 MCA Update

We will be releasing the views by the end of the year.

We would like your input on the content, as to what could go in. Maybe a Principal's message or a Year 7/8 content page. Chloe around the hall.

Meet the Candidate night in the library. Tuesday 27th October.

MCA have a second wind so they will be looking for ways they can help in the community.

4. Public Excluded / In Committee

5. Close Meeting

5.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____