

CONFIRMED MINUTES

BOARD MEETING



At the **Board Meeting - 16th September** on **16 Sept 2026** these minutes were **confirmed as presented**.

Name:	Maungaraki School Board of Trustees
Date:	Wednesday, 12 August 2026
Time:	6:00 pm to 7:30 pm (NZST)
Location:	School staffroom, Maungaraki School, 137 Dowse Drive, Maungaraki
Board Members:	Aaron Moore (Chair), Cole Komarkowski, David Lankshear, Kim Webby, Lisa Grant, Matthew Butler, Shane Robinson
Attendees:	Darian Schulz, Nicky Harrison
Apologies:	Brigitte Ferguson, Lizzie Briscoe

1. Regular items

1.1 Prayer and Karakia

1.2 Present and Apologies

1.3 Interests Register

1.4 Confirm Minutes

Board Meeting - Wed 24th June 24 Jun 2026, the minutes were confirmed as presented.



24th June Minutes Confirmed

Approved

Decision Date: 12 Aug 2026
Mover: David Lankshear
Seconder: Lisa Grant
Outcome: Approved

1.5 Principal's Report



Approval of Principal's Report

Approved

Decision Date: 12 Aug 2026
Mover: Matthew Butler

Seconded: Lisa Grant
Outcome: Approved

Hall - The school is now the official leaseholder of the Community Hall. This lease took effect on 1st August. We are continuing to work through changes during this transition. A big thank you to Darian who has been working hard on the setup behind the scenes. An online booking system has been set up. This will make bookings easier to manage for both the school and community.

Learning Conversations - Week 3 Learning Conversations were well attended. The conversations focused on providing updates on student learning progress to date, as well as collaboratively setting clear and achievable goals. A huge thanks to our families and to our team for their commitment to our learners.

Swimming - Last terms swimming lessons ran smoothly. Huge credit to Olivia Chrisp for her organisation of this event. We had 6 staff get in over the two weeks to run lessons with students. This willingness to get involved was crucial in the two weeks being able to run smoothly. Credit to Brigitte, Darian, Nicky, Paris, Nicola and Brydie for making this happen.

Attendance (Term 2 2026) - 74% of our students achieved regular attendance (over 90%), an improvement from 69% in Term 2, 2025. We continue to see progress in this area year on year. The main reasons for absence remain illness/medical (67%) and holidays (21%). Highest attendance days are Wednesdays with 93% of students attending. Wednesdays are our assembly days and HEART days. We can also see that we have well over 90% of children here more than 80% of the time, which is pleasing.

Accidents and Incidents - One of our Support Staff was injured through an incident with one of our ORS students. The staff member is at home and recovering with a return to work scheduled for the 21st August. WorkSafe have been notified.

School Roll - The Board discussed Maungaraki School holding a Ballot.

1.6 Finance Report



Approval of Financial Report

Approved

Decision Date: 12 Aug 2026
Mover: David Lankshear
Seconded: Matthew Butler
Outcome: Approved

Education Services puts the Schools available funds at \$508,001 at the end of June, a very healthy position for a school of our size.

MOE Grants - Ministry Grants are low compared to this time last year. Some of the reason for this is the way our new acceleration groups are being funded, directly through staffing rather than in this line. We will continue to work with the Ministry to provide other additional funds where possible, however it may be that we do not meet this budget line as the funding is allocated to another line.

Parent and Activities Donations - Both are tracking very well for this time of the year. At this rate we anticipate that we will meet our predictions for the year.

Grants - Huge credit to Nicola Prichard and her work in this area. Also, a big thank you to Kim Webby and Mike Rathbone for all of their hard work with the Hutt City Solar Energy Grant.

1.7 Property Update



Approval of Property Report

Approved

Decision Date: 12 Aug 2026
Mover: Cole Komarkowski
Seconded: Lisa Grant
Outcome: Approved

Bell, Security and Fire Alarms - We have been talking with our Property Advisor from the Ministry and our Property Manager to find a solution to ongoing alarm issues. The estimated total cost is \$82,000. Funding will be sourced partly from an underspend in other projects and supplemented by funding from the Ministry of Education.

Classroom Interior Fit Out - A severe storm highlighted watertightness issues in recent roofing work, with water coming into many of the spaces. A contractor team completed remediation work to address leaks, though concerns remain regarding long-term durability. Three new TV screens have been installed so student work and lessons can be shared with the class.

Shade Sail - We are waiting for the repaired sails to be delivered.

Playground Audit and Maintenance - We had someone from Park Supplies Playgrounds complete an audit of our playground. The feedback was overall positive with a couple of minor things identified. We are going to order another shipment of bark chips to replenish playground safety surfacing.

Electrical Supply Capacity - The fuses in Rooms 4 and 5, and Rooms 10–13 have tripped regularly when operating heat pumps. An electrician confirmed that peak demand on cold mornings causes system failure. Shane met with the Ministry to review the issue and identify solutions.

Turf Repair - There is a small tear in the turf. We are going to have this repaired.

Fencing - Approval was granted for the updated school fencing plan. Perimeter fencing (excluding the front of the school and the area behind the staffroom) will be replaced with 1.8m fencing. This will also replace lower field fencing affected by rust and persistent holes.

Stair and Deck Safety - Slippery conditions on the stairs outside Room 5 and the deck area create hazards during morning frosts, lasting much of the day. Temporary measures have been put in place while we wait for the delivery of the permanent non-slip corner edging. We are going to look at anti-slip paint for the deck.

Solar Power Project - We have secured funding from the Hutt City Council's Low Carbon Acceleration Fund. Thank you to Kim Webby and Mike Rathbone for all of their hard work with this. This grant will support installing rooftop solar panels on the library and a battery energy storage system, enabling the school to generate, store, and use clean electricity on site, reducing grid reliance, lowering operating costs, and supporting community sustainability.

2. Strategic Discussion/Decision

3. External Updates

3.1 Home & School Update

Chocolates - So far we have made a profit of \$5067.70. We have more chocolates to sell at our upcoming Disco and Caroles Night. We will have a final figure of profits made in December.

Upcoming Events:

- Our Disco is on Friday, 21st August. The theme is Winter Wonderland! All money raised will be going towards the Year 7/8 Camp.
- We have a parents event organised for Term 4. It is called Maungaraki Cup and will be held on Friday, 6th November. Watch this space!

3.2 MCA Update

There is not a lot to report.

There is going to be a Meet the Candidates Evening held sometime in October.

4. Public Excluded / In Committee

5. Close Meeting

5.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____