

# CONFIRMED MINUTES

## BOARD OF TRUSTEES MEETING



<b>Name:</b>	Maungaraki School Board of Trustees
<b>Date:</b>	Wednesday, 22 March 2023
<b>Time:</b>	6:00 pm to 7:51 pm (NZDT)
<b>Location:</b>	School staffroom, Maungaraki School, 137 Dowse Drive, Maungaraki
<b>Board Members:</b>	Aaron Moore, Kim Webby, Megan Hurley, Paul Matthews
<b>Attendees:</b>	Darian Schulz, Tania Potaka
<b>Apologies:</b>	Lisa Agent, Lizzie Briscoe

### 1. Regular items

#### 1.1 Prayer and Karakia

#### 1.2 Present and Apologies

#### 1.3 Interests Register

#### 1.4 Confirm Minutes

**Board of Trustees Meeting 8 Feb 2023**, the minutes were confirmed as presented.



#### Carried

Carried

<b>Decision Date:</b>	22 Mar 2023
<b>Mover:</b>	Aaron Moore
<b>Seconder:</b>	Kim Webby
<b>Outcome:</b>	Approved

#### 1.5 Action Item List

Due Date	Action Title	Owner
9 Dec 2022	Working Capital <b>Status:</b> Completed on 8 Feb 2023	Shane Robinson
16 Dec 2022	Strategic Goal 2 - Ako <b>Status:</b> Completed on 8 Feb 2023	Shane Robinson
22 Mar 2023	Kahikatia <b>Status:</b> Completed on 22 Mar 2023	Shane Robinson
22 Mar 2023	Community Consultation <b>Status:</b> Completed on 22 Mar 2023	Shane Robinson
22 Mar 2023	Te Tiriti o Waitangi <b>Status:</b> Completed on 22 Mar 2023	Aaron Moore
22 Mar 2023	Reach out to new families <b>Status:</b> Completed on 22 Mar 2023	Megan Hurley

Due Date	Action Title	Owner
23 Mar 2023	Managing Challenging Behaviour <b>Status:</b> Completed on 23 May 2023	Shane Robinson

## 1.6 Principal's Report

PAT's - see the data report

Maori learners and year 5 & 7 groups - Darian / Principal to bring an update to the next meeting on interventions and how it is tracking.



### Approved

The Principals report was approved

**Decision Date:** 22 Mar 2023  
**Mover:** Megan Hurley  
**Seconder:** Kim Webby  
**Outcome:** Approved



### PAT Data update

Bring an update to the next meeting on what interventions are in place for our Maori and year 5 and 7 year groups and an update on how this is working.

10/5/23 - Darian was unable to attend this meeting, so this item will be moved to the next Board Meeting.

**Due Date:** 11 May 2023  
**Owner:** Darian Schulz

## 1.7 Finance Report



### Approved

The Finance report was approved

The Edpay Authorised User report was tabled

**Decision Date:** 22 Mar 2023  
**Mover:** Paul Matthews  
**Outcome:** Approved

## 1.8 Property Update

- Jade will lay some concrete paths to link the areas. He is also laying the concrete for the garage. The fencing is being moved tomorrow.
- The three class block will go ahead this year
- The garage couldn't go on council land and had to be at least 3 metres away from a wellington water pipe which was in the area.
- Hutt Mana are closing for grants this month on 31st March. Advise Nicola to consider a grant for more bike racks.

The 10YPP was tabled.

## 1.9 Policy

The Board agreed to adopt the presented policy planner.

## 2. Strategic Discussion/Decision

## 3. External Updates

### 3.1 Home & School Update

Megan gave an update on the Home & School plans

- Want to do chocolates. Check with the school on the dates to do this.
- Movie night, pizza lunches and quiz night are in the plans
- There will be a presence at the Open day on Saturday. Megan/ H&S trying to build up a volunteer list and will have people here to get details from anyone keen to join.

### 3.2 MCA Update

The Open day is the big thing happening on Saturday. About 20 groups, Library & Toy Library are included. The idea was that it was a festive atmosphere. The MCA may look to do a business related open day later in the year.

AGM is coming up. Looks like most people are staying on.

## 4. Public Excluded / In Committee

## 5. Close Meeting

### 5.1 Close the meeting

**Next meeting:** Board of Trustees meeting - 10 May 2023, 6:00 pm

## Approved decisions made between meetings



### Approval for Bike Track

That the Board accept Quote 2036 from Clamp Paving to install a bike track on the field adjacent to the school, funded by \$70,000 from the Hutt Council Community Asset Fund, \$40,000 from Bikes in Schools, plus a contribution of \$920 from board funds;

**7 Supported:** Aaron Moore , Darian Schulz , Kim Webby , Lisa Agent , Lizzie Briscoe , Megan Hurley , Paul Matthews

**0 Opposed:**

**1 Abstained:**

Shane Robinson - Currently non-voting

**Decision Date:** 18 Feb 2023

**Outcome:** Approved



### School closure due to strike

THAT Maungaraki School close for the full day on 16th March 2023 due to industrial action;

**5 Supported:** Aaron Moore , Lisa Agent , Lizzie Briscoe , Megan Hurley , Paul Matthews

**0 Opposed:**

**0 Abstained:**

**Decision Date:** 9 Mar 2023  
**Outcome:** Approved

## New Actions raised in this meeting

Item	Action Title	Owner
1.6	PAT Data update <b>Due Date:</b> 11 May 2023	Darian Schulz

Next Meeting 10 May 2023

**Signature:**\_\_\_\_\_

**Date:**\_\_\_\_\_